

Approving of Building Plans

We, the current Board of Trustees, are pleased to announce that a resident architect, Carl Breytenbach, has been appointed to scrutinise all building plans in future. Please note that we cannot be held accountable for previous deviations and we will be enforcing the rules as per the Architectural Guideline.

The scrutiny fees are: (payable directly to Carl Breytenbach Architect's)

- R600.00 for alterations
- R150.00 for minor works (swimming pool, patio, etc)

Process to be followed for approval of all building plans:

1. Two copies (this includes one copy for the Kleinbron Park HOA) of the building plans to be handed in at the Kleinbron Park office (located at the entrance of the Jewel Place complex)
2. In the case of a Town House complex, all copies of the building plans must be approved and signed by the relevant complex chairman prior to submitting the plans to the office.
3. The Park Manager will contact Carl Breytenbach to collect the building plans.
4. Fees for all building plans to be paid directly to Carl Breytenbach Architect (Banking details on the Plan Approval form).
5. Carl Breytenbach will return the plans to the Kleinbron Park office with a recommendation to the Board of trustees, either "recommended for approval or not recommended for approval" with the necessary comments.
6. Building plans will be approved by the Klein Bron Park trustees – please note that plans will only be approved at a trustees meeting held once a month.
7. Approved building plans to be stamped with the HOA stamp at the Kleinbron Park Office.
8. The Park manager will contact the resident, or Architect if requested, to collect the building plans.

Please note: when submitting the plans to the Municipal Building Department, an electronic version of the plan, on a flash drive, must accompany the hard copies.